Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

REBIDDING

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-02-0430

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	1	ARTICLES	
1	1	unit	VEHICLE (SING - 4X2 - Engine Type - DOHC Variable - Fuel Type - Department - Transmission - Brakes (Front - Ventilated disc - Power Steering - Ignition System - Air Conditioning - Manual Control - With ABS (and - With SRS airbox	 5 speed MT and Rear) cs and drum type ng m – Rotary Type ng System ol ti-lock brake system) 	•
F	PURPOSE:		For use in	the Office of the City Civil Registrar.	TOTAL
Comp	pany Name /	Business Na	ame & Address	Name / Signature of Representatives	Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-02-0430 DATE: February 27, 2024

FOR USE IN THE OFFICE OF THE CITY CIVIL REGISTRAR **PURPOSE:**

OFFICE: LCR

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., April 16, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check Surety Bond (2% of ABC)

(5% of ABC)

1,350,000.00: 27,000.00 67,500.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

in favor <mark>of City Treasur</mark>er of San Carlos City.

if issued by a foreign bank. c) Surety Bond callable upon : Five percent (5%) of the ABC (See above)

demand issued by a surety or insurance company duly certified by the Insurance

Commission as authorized to issue such security.

d) Any combination of the foregoing

: Two percent (2%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P5,000.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5 to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**